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<th>Meeting Agenda</th>
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<td>TITLE</td>
<td>1st Call for ISO/IEC JTC 1/SC 2/WG 2/IRG #31 meeting to be held in Kunming, China, 2008-11-10/14 [IRG N 1492]</td>
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<td>P, O and L Members of ISO/IEC JTC 1/SC 2 ; ISO/IEC JTC 1 Secretariat; ISO/IEC ITTF</td>
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Secretariat ISO/IEC JTC 1/SC 2 - IPSJ/ITSCJ (Information Processing Society of Japan/Information Technology Standards Commission of Japan)* Room 308-3, Kikai-Shinko-Kaikan Bldg., 3-5-8, Shiba-Koen, Minato-ku, Tokyo 105-0011 Japan *Standard Organization Accredited by JISC Telephone: +81-3-3431-2808; Facsimile: +81-3-3431-6493; E-mail: kimura@itscj.ipsj.or.jp
Dear IRG Members and Experts,

According to the resolution IRG M30.1 approved by IRG#30 in Busan, ROK, the 31st meeting of the Ideographic Rapporteur Group (IRG) will be held in Kunming, China from 2008-11-10 to 2008-11-14.

**Location:**
Kunming, China, Yunnan Zhenzhuang Guest House
514 Beijing Road, Kunming, China
TEL : 86-871-3100088   FAX : 86-871-3139756
URL : [www.ynzzhotel.com](http://www.ynzzhotel.com)

**Date/Time:**
IRG #31 will start on Monday, 10 Nov, 2008 at 10am¹ and conclude on Friday, 14 for the formal meeting.

**IRG members are requested to review the tentative agenda and send comment to IRG Rapporteur anytime before Monday 3 Nov, 2008.**

Lu Qin
IRG Rapporteur
FAX: (852) 2774 0842, TEL: (852) 2766 7274, Mobile: (852) 9684 0623
Email: csluqin@comp.polyu.edu.hk

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¹ All status reports should be submitted to the IRG Rapporteur by Hong Kong time 9:00am on 5 Nov, 2008 (the Wed night before the meeting commencement) to guarantee distribution and presentation for the morning session on the 1st day of the meeting.
Tentative Agenda

1. Opening speech by host
2. Administrative Items
   2.1. Roll call
   2.2. Approval of agenda items
   2.3. Assignment of meeting secretary and drafting group, other duties
       • Meeting secretary (to take note)
       • Drafting group leader and members
       • Name card Collector & Address Book Revise
         • Participant List,
         • eMailling List
3. Review of follow up actions:
   • Review of resolutions and action items defined by IRG#29.
   • Report of WG2 resolutions related to IRG work
4. Members activity reports (Please submit report by 5 Nov, 2008 to guarantee distribution):
   • Standardization and implementation
   • Working report of member’s Chief Editor
5. Discussion and work items in IRG #31
   5.1 The Status of CJK_C submission and feedback from WG2
   5.2 CJK_D work
   5.3 Old Hanzi Interest Group
   5.4 Annex S revision
   5.5 CJK-B Source Visual Reference
   5.6 Urgently Needed Characters
   5.7 IRG Principles and Procedures
6. IRG Work Planning and Future Meetings
7. Editorial/Ad hoc group Meetings
   7.1 CJK-C follow up actions
   7.2 CJK-B Source Visual Reference
   7.3 CJK-D work
   7.4 Old Hanzi
   7.5 Annex S revision
   7.6 Urgently Needed Characters
   7.7 IRG Principles and Procedures
8. Other Business
9. Closing : Approve Resolutions
LOGISTICS
ISO/IEC JTC1/SC2/WG2/IRG Meeting # 31

Please see IRGN 1491 for details.