2.2 Status of Quick Wins and Pilot projects

2.2.1 Quick Wins – Implementation

The two quick wins *Code of Conduct (*CoC*) for the technical work* and the *Selection Criteria for people leading the technical work* (Selection Criteria), were published and circulated in September 2011. They are posted on ISO online *Governance of technical work*.

As reflected in paragraph 15 of the minutes of the September 2011 TMB meeting, the TMB secretariat was asked to prepare a guidance document to technical committees (considering the suggestions made at the TC Chairs' Conference) on how the Code of Conduct could be implemented. A draft of this guidance document is included under Agenda Item 5.2.1 Implementation Plan.

In addition, the issue of enforcement of the CoC was raised and whether a process could be put in place to address allegations of breach. It was requested that the issue be further explored by the ISO Central Secretariat and that the experience of SA (Australia) be used as a basis. After reviewing various options, including the complaints process of Standards Australia, it is felt that a specific procedure to address complaints arising from alleged breaches to the CoC is not needed at this time. Every effort should be made to address alleged breaches informally in the first instance. Persistent or more serious issues can be addressed through clause 5. *Appeals* of the ISO/IEC Directives, Part 1. The ISO Central Secretariat will remain alert to any circumstances that may require the issue to be reconsidered.

Regarding the Selection Criteria, the document and its inclusion in the ISO/IEC Directives was considered by the Directives Maintenance Team (DMT) as requested and is addressed under Agenda Item 4.4.

2.2.1 Pilot projects

Under the *Simpler, Faster, Better - processes* project, improvements to the standards development procedures are being piloted. In particular, there are four possible improvements that have been identified as popular from members, committees and stakeholders who participated in the pilots:

1. shorter NWIP vote,
2. removal of the CD stage
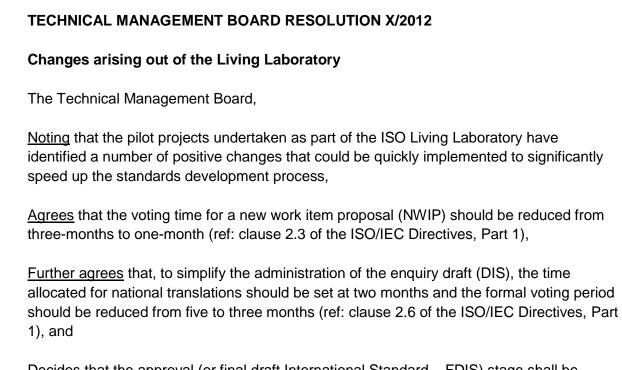3. simpler administration of the DIS
4. having an optional FDIS

Recommendations to address 2. Removal of the CD stage will be made following the outcome of the pilots in 2013.

However, feedback regarding points 1., 3., and 4. have shown that immediate action would be welcomed. Specifically, regarding 1. the feedback received suggests that a change to a one-month vote for NWIP would be of great value. Regarding 3. the feedback has shown that the process would greatly speed up by moving from a 5 month voting period to a two-month translation period (for national translations including the official languages translations) and a

formal three-month vote. This means that the total 5 months remains but only is slightly re-shifted. Regarding point 4. committees would be left the option of whether a FDIS is required if the DIS passes under the applicable rules.

In light of the feedback, we propose that points 1, 3 and 4 be considered for implementation as from the date of the publication of the next ISO Consolidated Supplement (planned in April 2012) with a request for the IEC to concur so that it may eventually be included in the ISO/IEC Directives, Part 1.

The TMB is invited to adopt the following TMB Resolution:

TECHNICAL MANAGEMENT BOARD RESOLUTION X/2012

Changes arising out of the Living Laboratory

The Technical Management Board,

<u>Noting</u> that the pilot projects undertaken as part of the ISO Living Laboratory have identified a number of positive changes that could be quickly implemented to significantly speed up the standards development process,

<u>Agrees</u> that the voting time for a new work item proposal (NWIP) should be reduced from three-months to one-month (ref: clause 2.3 of the ISO/IEC Directives, Part 1),

<u>Further agrees</u> that, to simplify the administration of the enquiry draft (DIS), the time allocated for national translations should be set at two months and the formal voting period should be reduced from five to three months (ref: clause 2.6 of the ISO/IEC Directives, Part 1), and

<u>Decides</u> that the approval (or final draft International Standard – FDIS) stage shall be optional for committees (ref: clause 2.7 of the ISO/IEC Directives, Part 1) if the DIS passes according to clause 2.7.

TECHNICAL MANAGEMENT BOARD ACTION The TMB is invited to adopt the above draft TMB Resolution.