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ISO/IEC JTC1/SC2/WG2 IRG N [1982](#)

Date: 2014-02-07

Source:	Lu Qin, IRG Rapporteur
Title:	Call for Meeting of ISO/IEC JTC1/SC2/WG2/ IRG# 42, Qingdao, China, May 19 – 23, 2014
Status :	IRG Members and Ideographic Experts
Actions required	Electronic
Distribution:	
Medium :	

Dear IRG Members and Experts,

According to the resolution IRG M41.1 approved by IRG#41 in Tokyo, Japan, the 42st meeting of the Ideographic Rapporteur Group (IRG) will be held in Qingdao hosted by China(Host organization: China Electronics Standardization Institute) from May 19 – 23, 2014.

**LOCATION:**

Meeting Room: 21 floor, Litian Hotel, 87 west Hong Kong Road, Shi'nan District, Qingdao, China (青岛市市南区香港西路87号, 丽天大酒店21层会议室)

**Date/Time:**

IRG #42 will start on Monday, May 19, 2014 at 10am<sup>1</sup> and conclude on Friday, May 24, 2014.

**IRG members are requested to review the tentative agenda and send comment to IRG Rapporteur on or before Friday, May 9, 2014.**

Lu Qin, IRG Rapporteur

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**Registration of Participants:**

To help with logistics arrangement, please to inform the Rapporteur and the meeting host, the name list of your delegates by **April 25, 2014**.

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<sup>1</sup> All members activity reports should be handed to the IRG Rapporteur by Friday, May 15, 2014 for distribution and presentation for the morning session on the 1<sup>st</sup> day of the meeting.

## **IRG Meeting No.42**

### **Tentative Agenda**

1. Opening speech by host
2. Administrative Items
  - 2.1. Roll call
  - 2.2. Approval of agenda items
  - 2.3. Assignment of meeting secretary and drafting group, other duties
    - Meeting secretary
    - Drafting group leader and members:
    - Name card Collector & Address Book Revise:
      - Participant List:
      - eMailing List:
3. Review of follow up actions:
  - Review of resolutions and action items defined by IRG#44(IRGN1980).
  - Report of WG2 #62 resolutions and follow up items (TBD)
4. Members activity reports:
  - Standardization and implementation
  - Working report of member's Chief Editor
5. Discussion and work items in IRG #42
  - 5.1 CJK\_F work:
  - 5.2 IRG PnP:
  - 5.3 IRG Working Document Series update if any
6. IRG Work Planning and Future Meetings
  - IRG #43 Logistics:
  - Seeking IRG #44 host (May/June. 2015).
7. Editorial/Ad hoc group Meetings
  - 7.1 CJK F work
  - 7.2 Miscellaneous
8. Other Business :
9. Closing : Approve Resolutions

**Logistics Contact Person:**

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For Visas and Invitation letters, please contact Ms. Ms. Huang through email at [huangss@cesi.cn](mailto:huangss@cesi.cn). Please provide personal particulars including name, travel document number, intended stay period .

**For details on logistics information, see IRG document [IRGN 1976](#).**